

**DRAFT MINUTES OF COCKFIELD ANNUAL PARISH MEETING
HELD THURSDAY 16TH May 2024 7.30 p.m.
AT COCKFIELD VILLAGE HALL**

PRESENT: Ian Levett (Chairman), District Councillors Paul Clover and Margaret Maybury, Ivan Green (Cockfield Community), Marc Gilbert (CEVC Primary School), Dick Bayes (CATEY Pre-School and United Charities), Mark Ashton (FOCSA), Dave Smith (St Peter's Church) Brenda Dyer (Village Recorder), Janne Cutting-Keyton (Village Hall Management Committee, Green Links and Women's Institute), Sarah Fletcher (Cockfield Carpet Bowls), Andy Golding (Cockfield Football Club), David Lewsey (Cockfield Village Group), all Parish Councillors, the Parish Clerk and 23 other members of the public.

1. The Chairman welcomed everyone to the meeting.
The minutes were taken by the Parish Clerk Steve Ball
2. **APOLOGIES FOR ABSENCE:** Were received from Suffolk County Councillor Robert Lindsay, Tony Box (United Charities), Revd Sharon Potter (St Peters Church), Malcolm Linscott (Cockfield Congregational Church), Michelle Callinan (Woman's Institute), Hannah Bayes (FOCSA), Chris Ford (Cockfield Carpet Bowls), Rhona Stevenson (Cockfield Stitchers), Lindsee Summers (Cockfield Netball Team).and PC Steven Coughlan
3. **MINUTES OF THE LAST ANNUAL PARISH MEETING:** Were read and approved by a proposal from Cllr Janne Cutting-Keyton and seconded by Cllr Sarah Fletcher.
4. There were no matters arising from the minutes from the last Annual Parish Meeting.
5. **COUNTY COUNCILLORS REPORT:** In Cllr Robert Lindsay's absence, Ian Levett read the annual report (written copy attached).
6. **DISTRICT COUNCILLORS REPORT:** Cllrs Paul Clover gave the District Councillors joint annual report (written copy attached). Cllr Margaret Maybury updated the meeting on new Food Waste, Glass & Metal Collection arrangements that BMSDC need to introduce before 31/03/26.
7. **PARISH COUNCIL REPORT:** Cllr Ian Levett, Parish Council Chairman, gave the annual report (written copy attached).
8. **SUFFOLK CONSTABULARY (Sudbury Rural North CPO):** In PC Steven Coughlan's absence, no report was available.
9. **VILLAGE ORGANISATIONS and ACTIVITIES**
 - 9.1 **COCKFIELD COMMUNITY:** Cockfield Community Chairman Ivan Green gave the annual report (written copy attached).
 - 9.2 **VILLAGE HALL MANAGEMENT COMMITTEE:** Village Hall Management Committee Chairman Janne Cutting-Keyton gave the annual report (written copy attached).

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- 9.3 CEVC PRIMARY SCHOOL: Headteacher Marc Gilbert gave the annual report (written copy attached).
- 9.4 CATEY PRE-SCHOOL: CATEY Chairman Dick Bayes gave the annual report (written copy attached).
- 9.5 FOCSA: Mark Aston gave the annual report (written copy attached)
- 9.6 COCKFIELD CONGREGATIONAL CHURCH: In Church Elder Malcolm Linscott's absence, Ian Levett read the annual report (written copy attached). Cllr Levett was asked to thank the Congregational Church for hosting the Rural Coffee Caravan visits throughout the winter.
- 9.7 ST PETER'S CHURCH: In Revd. Sharon Potter's absence, Church Warden Dave Smith gave the annual report (written copy attached).
- 9.8 UNITED CHARITIES: In United Charities Chairman Tony Box's absence, Dick Bayes, United Charities Trustee gave the annual report and accounts (written copies attached).
- 9.9 WOMENS' INSTITUTE: In President Michelle Callinan's absence, WI Member Janne Cutting-Keyton read the annual report (Written copy attached)
- 9.10 COCKFIELD FOOTBALL CLUB: Cockfield FC's Andy Golding gave the annual report.
- 9.11 COCKFIELD NETBALL TEAM: In Lindsee Summers absence, no report was available.
- 9.12 COCKFIELD CARPET BOWLS TEAM: In Chris Ford's absence, Sarah Fletcher read out the annual report. (written copy attached)
- 9.13 "GREEN LINKS": Editor Janne Cutting-Keyton gave the annual report (written copy attached).
- 9.14 VILLAGE RECORDER: Village Recorder Brenda Dyer gave the annual report. (written copy attached).
- 9.15 COCKFIELD STITCHERS: In Rhona Stevenson's absence, Ian Levett read the annual report. (written copy attached).
- 9.16 COCKFIELD VILLAGE GROUP: David Lewsey gave the annual report. (written copy attached).

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10. OPEN FORUM:

Head teacher Marc Gilbert offered to issue the Cockfield Village Welcome Pack to new starters at the school that are also new to the village.

It was suggested that GL could be missing out on subscribers when they call to collect the annual cash subscription and asked whether payment by electronic transfer might be an option. Editor Janne Cutting-Keyton agreed to investigate and highlighted that the subscription was increasing (to £5) for the first time in several years.

Parking by visiting footballer teams around the Great Green was raised as a concern by a resident. Cockfield FC explained that this year had been exceptionally wet and parking on the road was only undertaken to protect the green from damage.

There were not any other issues raised, so the Chairman thanked everyone for their attendance and contributions. There being no further business, the meeting closed at 9.18 p.m.